



Regional Association Start-Up Guide

A guide to establishing a Regional IPDA Association

OVERVIEW & PURPOSE

The purpose of this brief guide is to support the establishment of a regional IPDA association in countries and regions around the world. This guide outlines the necessary steps and considerations to stimulate the association, establish a committee, the structure and functions of the committee that oversees the local association, and planning the activity of the local association.

SUGGESTED STEPS AND CONSIDERATIONS

In setting up a local association, the objectives in doing so should include:

- Establishing the need and space for such a network.
- Making clear the unique space that an IPDA association would offer
 - Bringing together all those with an interest in professional learning and development across the professions to establish meaningful partnerships and collaborations spanning policy, practice and research.
- Planning for and running an initial engagement event to spark interest in the IPDA brand, the organisation, the potential of a local association, and to establish an initial committee (See Appendix 1 as an exemplar).
- Developing a social media and website presence in line with social media branding and key information shared by other associations and the international committee.
- Establishing a local committee structure following the IPDA constitution to be used as terms of reference, including agreeing meeting dates across the remainder of the academic year from when the committee first meets.
- Reinforcing and agreeing the terms of reference for the association in line with the IPDA constitution
- Constructing an action plan for the association for the academic year including a locally appropriate timeline of key milestones for committee set-up (See Appendix 2 as an exemplar).

Appendix 1 - Exemplar initial engagement event



International Professional Development Association

Hong Kong Regional Association Event
June 2019



The friendliest and most supportive of any educational conference I have ever attended.



What is creativity in the context of professional learning?
Do we need it?

What are the associated risks and benefits?
for practitioners? for professional identities?
for learners? for pedagogies?
for research and researchers?

Is there a relationship between creativity and resilience?

#IPDAconversations

LOOK OUT FOR

In Spring 2019 regional associations will be hosting a series of #IPDAconversations globally to provoke discussion and debate ahead of the 2019 conference. Our regional chapters and associations will be bringing members together to host 'live' conversations as well as exchanging ideas across our international network via Twitter and our blog.

IN SPRING 2019

#IPDAconversations will warm up our thinking for the conference where we will come together as an international community to share our discussion and explore the work we've been doing in a shared space.

Find out more and get involved at: www.ipda.org.uk/ipdaconversations.

[CLICK HERE FOR FULL DETAILS OF THE HONG KONG REGIONAL ASSOCIATION EVENT AND TO BOOK YOUR PLACE.](#)
[FIND OUT MORE ABOUT BECOMING A MEMBER OF IPDA HERE](#)



International Professional Development Association

[@ipda_prof_learn](https://twitter.com/ipda_prof_learn)
www.ipda.org.uk

**Harnessing Creativity in Changing Times:
Risk, resilience and professional learning**

Saturday 8th June 2019 • Hong Kong
English Schools Foundation (ESF), 25F, 1063 Kings Road, Quarry Bay, Hong Kong

www.ipda.org.uk

Harnessing Creativity in Changing Times: Risk resilience and professional learning

International Professional Development Association (IPDA) 

#IPDAConversations @IPDA_HongKong

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IPDA Hong Kong Association

- Support and promote professional development and learning of education practitioners and across practitioner contexts.
- Stimulate independent critical discussion about policy and practice through networks and fora.
- Facilitate and disseminate research and scholarship related to professional development and learning.
- Have international reach and global conversations, connecting practitioners and practitioner educators across borders.
- Actively engage with other groups with a commitment to practitioner learning.

Committee


- Representation from across the education community in Hong Kong.
- Interested in the field of professional learning and development.
- Discuss, plan, and develop formal and informal networking, collaboration, and professional learning opportunities across fields and sectors.
- Organic, peer led association with a broad focus on the aims and constitution of IPDA.
- Chair, Secretary, Treasurer, Committee Members.

Interested?

- Email: pcampbell91@gmail.com
- Tweets: @IPDA_HongKong/ @PCampbell91
- Leave your details on the paper at the front.

#IPDAConversations

@IPDA_HongKong



Panel Discussion and Q&A

Dr. Jiafang Lu,
Associate Professor, Department of Education Policy and Leadership, Education University of Hong Kong

Mr. Benjamin Li,
PhD Researcher, Chinese University of Hong Kong

Dr. Darren Bryant,
Head / Associate Professor, Department of Education Policy and Leadership, Education University of Hong Kong

Mr. Paul Campbell,
IPDA International Committee/ Post-Graduate Researcher (Ed.D) University of Glasgow
Lead Teacher, ESF Sha Tin Junior School, Hong Kong (Chair)

Harnessing Creativity in Changing Times: risk, resilience and professional learning

What is creativity in the context of professional learning?
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Keynote Prepared for International Professional Development Association (IPDA) Hong Kong Regional Association Event June 2019

Harnessing Creativity in Changing Times: Risk, Resilience and Professional Learning

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The Education University of Hong Kong

Outline

- 1) The Context for Professional Learning
- 2) What is Creativity and Do We Need it?
- 3) Creativity at Multiple Levels
- 4) Nurture Creativity in Schools



Appendix 2

Task	Key Actions	Timeframe
Establish the need for a regional IPDA association.	<ul style="list-style-type: none"> - Discuss with colleagues in the field. - Explore other existing networks and what they offer. - Build connections and partnerships with colleagues across professions, utilising the networks of International Committee (IC) members. 	One month.
Plan an initial engagement event to get those with an interest in professional learning together.	<ul style="list-style-type: none"> - A low-cost or free event hosted in a partner organisation's space (e.g. IC member's organisation). - Keynote speaker and panel discussion around a key theme (e.g. the theme of the IPDA international conference (See Appendix 1)). - Opportunities for networking and roundtable discussions. - Share the work and function of IPDA and plans for a committee; encouraging those interested to join the initial committee. 	A locally appropriate time, date and duration considering local holidays, common periods of workload intensity, and other conferences or events that may be running.
Meet to form a committee for the regional association.	<ul style="list-style-type: none"> - Arrange a meeting with those who stated an interest. - Agenda items should include: <ul style="list-style-type: none"> - The broad functions and objectives of the regional association - Reflection on the event - Review of IPDA aims/ objectives and constitution - How the regional association will reflect the IPDA constitution in both structure and organization, and activity. - (Note: committee roles (minus the chair) could be on an interim basis (e.g. for the first six months) to enable a focus on set up). - Setting of an action plan for the year ahead (or other appropriate time frame). 	Within a month or two of the first initial engagement event.
Set up a social media presence and dedicated page on the website.	<ul style="list-style-type: none"> - Create a Twitter account and any other additional channels common in your region/ country/ professional group using the other IPDA social media accounts as a guide/ frame (https://twitter.com/ipda_prof_learn?lang=en). - Get in contact with the IPDA Administrator (admin@ipda.org.uk) and the website administrator (communications@ipda.org.uk) to get a webpage for your regional association set up. The key headings should include: <ul style="list-style-type: none"> - Welcome Message - Aims and Objectives of the regional association. 	As soon as possible.

	<ul style="list-style-type: none"> - Committee members names, roles, and bios. - Events and Opportunities. - News and Previous Events. 	
Find or utilise a supporter from the IPDA International Committee.	A supporter from the International Committee (http://ipda.org.uk/aboutipda/committee/) will be able to guide or answer any questions in relation to any of the stages of set up, administration or organisation of the regional association and they will be more than happy to help.	On-going.