



# International Professional Development Association

## ANNUAL GENERAL MEETING 2013

ONLINE at [www.ipda.org.uk](http://www.ipda.org.uk) 10<sup>th</sup> -19th December 2013

### AGENDA

1. Report of the on-line AGM 2012
2. Matters Arising - NIL
3. Chair's Report
4. Honorary Secretary's Report
5. Honorary Treasurer's Report
6. ipda National Associations: Reports
7. ipda International Committee Elections & Appointments 2013
8. 2014/2015 Conferences
9. International Committee Dates 2014

**AOB:** No items received from membership by date of AGM going on-line



# International Professional Development Association

## 1. Report of On-line 2012 AGM held in December 2012

The ipda membership was provided with advance notice that the 2012 AGM would be on-line and subsequently informed by email when the Agenda and associated papers were posted on-line at [www.ipda.org.uk](http://www.ipda.org.uk).

The ipda on-line 2012 AGM closed on 14th December at 1200 GMT. Members were requested to raise any issues or queries by email with the ipda Honorary Secretary or the ipda Chair to be shared as necessary with the membership. No queries or comments were received from the membership.

A brief report of the 2012 AGM was posted on the ipda website.

As a result, all papers and reports are in approval and there were no matters arising for the AGM in 2013.

Professor Jim O'Brien

Ipda Honorary Secretary & Membership Secretary

November 2013



# International Professional Development Association

## 2. Chair's Report 2013

Professor Kit Field

Prior to writing this year's chairs report, I quickly scanned reports from the past few years, noting many of the themes and the successes of IPDA under the guidance of my predecessors as Chairs of IPDA. In particular I read Cliff Jones's report which immediately followed the 2012 IPDA conference. It is clear, that for many it was one of the most successful conferences ever – in terms of the quality of key note speakers, and because of the much valued opportunities to discuss issues, and also because of the opportunities for international engagement. The extent to which colleagues from across the world are wrestling with similar issues associated with policy change, financial constraints and a more marketised, and uncontrollable/unregulated environment was marked. Cliff's report was not about doom and gloom, but sowing the seeds for future development.

Just as the landscape is changing, the IPDA International committee is also considering new ways of working, to maximise the opportunity to work together for the common good. The engagement of 'Senior IPDA Consultants' has become part of the discourse. Combine this with the difficulty of national 'chapters' and local associations' to maintain membership, has meant the questioning of whether IPDA should continue to adopt a 'multi-national' approach, or develop clusters of colleagues from a range of countries to explore themes and issues from the range of perspectives. What is not in doubt are the over-arching values and purposes of the association, as presented in the last chair's report.

IPDA International is clear about wanting to support the development of CPD practices, and attendance by many committee members at the University of the West of Scotland for an IPDA Scotland event is evidence of this. Aably organised by Hugh Smith, colleagues were able to share recent worries and current developments in the field, resulting in considerable agreement on how CPD in schools and colleges can progress. The place of Universities may seem under threat, but the passion and commitment of colleagues to research, offer Masters level accredited CPD and to disseminate its positive impact is without question.

IPDA England has held discussions with UCET CPD Standing Committee with a view to looking very closely at developments, - the growth of school-led CPD, independent trainers taking the lead by linking CPD, school performance and labelling the work as school improvement has exercised the minds of many. The intention to develop the research and knowledge base in order to produce a publication related to this issues raised, seems to be of international interest too. It is proposed, but not decided to develop a proposal for a book to provide international perspectives of n the use of performance data as a basis for CPD polices.

Such developments are benefiting from new members on the IPDA international committee. We have a new Treasurer elect, and colleagues from all over the world expressing an interest in becoming involved. Again, this may be as an outcome of the hugely successful conference last year. Thanks are also due, of course, to colleagues who have invested so much energy and effort in reviving interest in countries such as Scotland and Wales. It is also very heartening to pick up on the interest

in the Netherlands, Canada, Australia and many other countries around the world. The refreshing of the IPDA website, early promotion of the conference, the regular issues of bulletins and updates all continue to make IPDA an attractive organisation.

The continued success of the international journal 'Professional Development in Education' also 'sells' the association. With, now, five issues per year, and many IPDA committee members on the editorial board means that readers from all over the world come to respect those engaging in CPD, and recognise, perhaps the values and purpose of IPDA as well as, of course, the journal itself. Organisation exhibitions and symposia at prestigious education conferences all over the world (ECER, AERA, BERA) pays dividends in sustaining the CPD community. IPDA respects and seeks partnership. Work with research groups, professional groups and through individual collaborations continues to be a feature of IPDA. Long may that continue.

IPDA is changing – and with the times. I am not able to report a static established organisation, but am proud to report a commitment to changing ways of working, a spirit of innovation and a growing respect and popularity of the association across the world

Professor Kit Field, Chair, 4<sup>th</sup> November 2013





# International Professional Development Association

## 3. Honorary Secretary's Report 2013

### 1. Meetings Organised

- a. The pattern of ipda committees and meetings is now to have one formal Association committee ie. IPDA International Committee comprising elected officers, elected members and representatives from various national Associations or 'Chapters' around May annually in addition to the meeting normally held at the time of the annual International Conference.

The International Committee met in Birmingham on 24<sup>th</sup> May 2013 and again prior to the annual International Conference on 28<sup>th</sup> November 2013. The Agenda and Minutes of the International Committee Meetings are posted on the ipda website.

- b. The International Committee is served by one *ad hoc* sub group viz.

*2013 Conference Group* comprising:

Chair, Vice Chair, Hon Secretary, Hon Treasurer and two co-optees for 2012 - Helen Mitchell, who convened the group, and Roger Levy, who also acted as Convener of the associated Paper Proposal Review Group.

The Conference sub-Group met in Birmingham on 17<sup>th</sup> January 2013 and again in London on 21<sup>st</sup> October 2013 taking forward detailed planning for the November 2013 Conference. Subsequent planning was conducted by email.

- c. Proposals to re-establish a Research & Publications *ad hoc* sub group are well advanced. Alex Kendal will convene this group and is currently drawing up Terms of Reference for agreement of IC.

### 2. International Committee and Office Bearers

Alex Alexandrou intimated his intention to resign as Treasurer effective 1.1.14. Coleen Jackson was appointed Honorary Treasurer by the International Committee for 2014-2016 with eligibility for re-appointment. One vacancy on the International Committee was advertised to the membership. Four nominations were received and Margery McMahon was duly elected to the IC.

The various election results are reported in **AGM Item 6**. The IC thank resigning IC members for their contribution and commitment to the Association.

### 3. Local Associations and Chapter Committees and Office Bearers

The need for local/national associations to establish Committees and to hold elections for office bearers where possible was confirmed at the IC meeting of November 2012.

Advice from 'Chapters' or local Associations regarding election of committees and office bearers has been received and incorporated in local association reports. Proposals for establishing and regulating National Associations and Chapters were approved by the International Committee at its November 2012 meeting with immediate effect – local Associations would require 20 members to be viable and Chapters 10; a census of local association/chapter membership will take place in January annually.

The January 2013 census indicated that ipda Cymru had less than 20 members while ipda Ireland less than 10. Ipda Cymru and ipda Ireland were given offers of support to take forward attempts to increase membership within a 6 month timeline. Unfortunately ipda Ireland failed to meet the target of 10 members and was unconstituted.

By May 2013 progress had been made on electing a committee by ipda England. A nomination process was conducted by the International Hon Sec on behalf of ipda England which secured certain nominations for Vice-chair and Secretary for ipda England, this was quickly repeated and the necessary nominees for Chair and Treasurer were made. There was no need to hold an election. The ipdaEngland Committee for 2013-2015 therefore comprises:

Chair: Helen Mitchell (University of East London)  
Vice-Chair: Cliff Jones (Critical Professional Learning)  
Secretary: Liz White (University of Hertfordshire)  
Treasurer: Linda Devlin (University of Wolverhampton)

Additionally, that Committee has co-opted:

Bob Burstow (Kings College, London University); Lynn Senior (University of Derby); Pauline Smith (NCTL); Emma Brown

In July, 2013, the interim Convener of ipda Scotland, reported that setting a meeting both virtually and face to face was demanding in the time frame he had set in relation to leave periods and attendance at conferences. He therefore concluded that ipda Scotland should explore a date in September, no further advice has been received.

Meanwhile ipda Cymru in mid-October 2013 requested that the Hon Sec repeat the nomination process adopted in England; within the timeframe no nominations were forthcoming, but rather than repeat the process, this ipda Cymru election process was temporarily halted ahead of the forthcoming international committee meeting at the end of November. in the light of expected discussion of local associations and chapters by IC.

Reports from the following national associations were received by the Hon Sec and International Committee in November 2013 and are included in the business of the **AGM Item 5**.

Ipda Cymru    Ipda England    Ipda Scotland

#### 4. **Election of Fellows 2014**

The International Committee, chairs of ipda local associations and existing Fellows will be canvassed in December 2013 for nominations for conferment of Fellowship in 2014. The IC will then engage in an appointment process.

#### 5. **ipda Prizes**

Despite the nomination process being streamlined by the development of a new nomination proforma. 2013 saw no nominations being received both for the Erika Lovelady Prize and the

Professional Development in Education Prize. This was the final year of the Erika Lovelady Prize and the IC would wish to record its thanks to the benefactors for supporting an ipda prize of this nature. The Honorary Secretary will continue to keep under review the guidelines associated with nominations for the ipda prizes and to seek to secure additional support for prizes, negotiations on another prize are at an advanced stage.

6. **Bulletin and Website**

The Bulletin containing information, news and comment about ipda and professional learning has rarely been published in 2013 due to a lack of material and/or feedback from the membership. An attempt to revive the Bulletin in conjunction with the revised and re-engineered website will be undertaken in 2014. The website will be augmented with additional functionality and content during 2014.

7. **Membership**

Membership fees had been held for several years with Full Annual Membership fee at present £50 or equivalent. The IC agreed a proposal that from 2014 retired members should only pay the PGS student rate, currently £35 or equivalent. IC recommended that discounted membership for 3-year membership and groups of members should still be offered by the Membership Secretary but that in 2015 the Full Annual Membership Fee be raised to £60 per member and that this be reflected *pro rata* in other available rates.

Professor Jim O'Brien

Ipda Honorary Secretary & Membership Secretary

November 2013



# International Professional Development Association

## 4. Honorary Treasurer's Report

### Alex Alexandrou: Treasurer's Report

Part I Ipda Financial Report:

**1<sup>st</sup> August 2012 to 31<sup>st</sup> July 2013**

In my judgement, the Association continues to be in sound financial health with sufficient reserves to cover more than two years core expenditure. Income for the past financial year was **£31,617.17**, whilst expenditure was **£24,443.71** resulting in a balance of income over expenditure of **£7,173.46**. This resulted in an increase of the net worth of the Association by about **6% (£1,853.44)** as compared to the previous financial year 2011-2012. The balance for the Current Account as of July 31<sup>st</sup> 2013 was **£14,300.62** and the balance for the Business Instant Access Account was **£16,256.77**.

The core operating costs, i.e. Association International Committee expenses, IPDA England, web maintenance and administration, postage and printing were **£4,715.81** and the conference costs were **£19,727.90**.

The point has been made in previous reports that it is vital for the long-term financial viability and academic credibility of the Association that as full and varied a programme of income generating activities is maintained. However, in this financial year I cannot report any income generation of note from the National Associations. It is critically important National Associations do all they can to increase the Association's membership as this remains key to the success of the long term development of IPDA. The current arrangement allows for a National Association to set its own annual fee for membership but remit £20 of that fee to the IPDA International Honorary Treasurer. I would suggest this should continue but should be kept under scrutiny by the International Committee.

I am pleased to report the 2012 conference was a resounding success with the feedback stating it is regarded as the best conference hosted by the Association to date. From a financial perspective, I can report the 2012 conference showed an operating surplus of **£7,019.60**.

The bookings for the 2013 conference are looking healthy with 54 confirmed and invoiced bookings by 10<sup>th</sup> October 2013, with a number of further bookings to be submitted based on enquiries made. Of the confirmed and invoiced bookings there is a significant number of colleagues from the Midlands but small numbers from Northern Ireland, Republic of Ireland, Wales and Scotland and just a handful of international colleagues from Estonia, Netherlands, Nigeria and the USA. I anticipate there will be in the region of 75 paying delegates for this year's conference. It is imperative the Association strives to increase its international profile in terms of delegates attending conference and recruiting international colleagues into membership.

**Alex Alexandrou, Honorary Treasurer**

**11<sup>th</sup> October 2013**



## Part II National Associations: Financial Report

### **1<sup>st</sup> August 2012 to 31<sup>st</sup> July 2013**

As I have pointed out in my Treasurer's report for the financial year August 2012 - July 2013, it is vital for the long-term financial viability and academic credibility of the Association that as full and varied programme of income generating activities is maintained. However, in this financial year I cannot report any income generation of note from the National Associations.

It is my view that it is critically important National Associations do all they can to increase the Association's membership as this remains key to the success of the long term development of IPDA.

Only one of the National Associations was involved in any notable form of income generation activity in the financial year, August 2012 - July 2013. I will report on each of the National Associations based on the information I have received.

#### **IPDA Cymru**

There has been no activity by IPDA Cymru in the financial year, August 2012 - July 2013. In fact, the last activity where there was expenditure was on the 13 August 2009, which was fully reported. The balance on that date was **£1,082.20**. Since then there has been no income or expenditure so the IPDA Cymru balance remains at **£1,082.20**.

#### **IPDA England**

IPDA England has been involved in some income generation activities during the financial year, August 2012-July 2013. **£1,970** was generated through seminar fees; **£109.46** was generated through interest payments and there was a total of **£550.80** of expenditure in the form of catering fees and travel expenses. The IPDA England balance now stands at **£1,528.66**.

#### **IPDA Scotland**

There has been no notable activity by IPDA Scotland in the financial year, August 2012-July 2013. There has been expenditure of **£80.00** and income of **£90.00**. The IPDA Scotland balance now stands at **£639.20**.

IPDA Scotland was involved in a holding a joint seminar with the journal, **Professional Development in Education** in May 2013 and the related costs were covered by the journal.

**Alex Alexandrou**

**Honorary Treasurer**

**15<sup>th</sup> November 2013**



# International Professional Development Association

## 5. ipda National Associations Reports

### ipda Cymru: Annual Report 2013

November 2013

Since the last international committee meeting, ipda Cymru has recruited sufficient members to continue as a national association. A process to elect officers was initiated by the hon. secretary of the international committee, but halted in advance of discussions to be held at the November committee meeting regarding the continuation of national associations. It is worth noting that although official communication had not been positive, there were individuals considering offering to take on official roles within the organisation.

In order to ensure the continuing viability of the association, ipda Cymru will need to consider very carefully how it proceeds from this point forward. Several members arose from attendance at last year's international conference, and there are fewer delegates from Wales this year.

Initial discussions with several ipda Cymru members has highlighted the possibility of holding regional events in the Spring term, designed to draw people from schools, local authorities, regional consortia and higher education institutions towards ipda Cymru. Alongside this activity, it is hoped to undertake shared research activity relating to professional development opportunities in Wales (North/South West collaboration).

Catherine Bleasdale: ipda Cymru

### ipda England: Annual Report 2013

Report of activity of ipda England 2012-13

On 11.2.13 a planning meeting was held in Birmingham of Helen Mitchell, Cliff Jones, Linda Devlin, Pauline Smith, Liz White, Jo Bacon and Steven Coombs to plan an event on 7.6.13 and to discuss arrangements for a formal committee for ipda England.

On 8.5.13 The ipda England Committee was elected (all for the period 2013-2015): Chair: Helen Mitchell; Vice-Chair: Cliff Jones; Secretary: Liz White and Treasurer: Linda Devlin. Bob Burstow, Pauline Smith, Lynn Senior, Emma Smith were co-opted onto the committee.

On 7.6.13 Planned Event: 'Making sense of School Direct and beyond: Continuity, coherence, collaboration' at University of Wolverhampton, Walsall Campus was cancelled due to lack of uptake following late advertising.

On 15.7.13 a planning meeting was held in London of Helen Mitchell; Cliff Jones; Linda Devlin; Bob Burstow; Pauline Smith and Liz White to plan events and their publicity for the coming year; 'Schools leading research: enhancing the quality of learning through teacher led research' at Kings College London on 15.11.13 and at University of Wolverhampton, Walsall Campus on either 7.2.14 or 14.2.14. Updates from the International Committee were considered and responses discussed.

Helen Mitchell: Chair, ipda England

## **IPDA Scotland: Annual Report 2013**

Activity since the last international committee meeting has been restricted to two unsuccessful attempts at identifying a date and method whereby the election of officers could be concluded.

Some different thinking is required in relation to how this essential function of ipda Scotland can be concluded as there is strong support for a local association and further capacity to grow membership. It is a considerable challenge for the continuing function of ipda Scotland for essential duties to be covered by the Interim Chair (even although very willing and enthusiastic to do so).

So the challenge for this coming year is to conclude the election of officers and innovative ideas and assistance from the parent organisation would be very welcome.

Senior staff changes at the University of the West of Scotland (New Vice Chancellor, New Vice Principal, New Head of School of Education) where the Interim Chair is based, bring a further positive aspect to ipda Scotland as there is continued and renewed support for ipda Scotland with encouraging indications that collaborative opportunities continue in supporting the interests of both the Association and University.

There will be a National Conference probably around the theme of Professional Learning within the Scottish Context. The date for this is yet to be fixed but it is hoped that this conference will bring about the establishment and role of Office Bearers and set the agenda for continued growth for membership and contribution to discussion and debate around professional learning in the widest sense.

Hugh Smith: ipda Scotland

November 2013



# International Professional Development Association

## 6. ipda International Committee Elections & Appointments 2013

### ipda 2013 Elections

4 Candidates were nominated for the vacancy on the IC viz

Dr Caroline Daly, Professor Anne Jasman, Dr Margery McMahon, Phil Taylor

The poll was conducted electronically by email from 0000 (GMT) 16<sup>th</sup> November till 1200 (GMT) 20<sup>th</sup> November 2013. The poll was overseen by an Electoral Committee comprising:

Kit Field, ipda Chair

Alex Alexandrou, ipda Hon Treasurer

Jim O'Brien, ipda Hon Secretary

### **The candidate polling the most votes was:**

Dr Margery McMahon achieving 33% of the total votes cast and who will serve a three year term on the IC (January 2014-December 2016) and will be eligible for re-election.

### ipda 2014 Appointments

With the resignation of the Treasurer, the International Committee unanimously appointed Coleen Jackson to serve (2014-2016). She will be eligible for re-appointment.

Professor Jim O'Brien  
Ipda Honorary Secretary  
November 2013



# International Professional Development Association

## 7. International Conferences 2014 & 2015

2014 International Conference will be located again at the Aston Centre, Birmingham, UK.  
The dates for the Annual International Conference are: **28<sup>th</sup> - 29<sup>th</sup> November 2014**.

- The 2014 conference theme is Re-thinking Models of Professional Learning.
- Further consideration should be given to holding annual international conferences outside UK, a 2 year timeline will be necessary for such a move.
- Publicity for 2014 conference should be published early in 2014.
- There will be a 2014 Conference planning sub-group. Arrangements will be taken forward by this group to review all paper/workshop proposals and to produce a 2014 Conference proceedings.

Professor Jim O'Brien  
Ipda Honorary Secretary  
November 2013



# International Professional Development Association

## 8. International Committee Dates 2014

The International Committee has agreed the need to have 2 business meetings per annum. One would continue to be aligned with the Annual International Conference and the date of this meeting will be 27<sup>th</sup> November 2014 at 1400 in the Aston Conference Centre, Birmingham UK.

The date for the other IC meeting is 14<sup>th</sup> May 2014 location to be determined and advice on this will be circulated by the Honorary Secretary.

Professor Jim O'Brien  
Ipda Honorary Secretary  
November 2013

